

Report of: Ray Ward, Strategic Director

Report To: Employment (Senior Officer) Committee -  
21 June 2016

## **Monitoring Officer Arrangements**

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### **1. Introduction**

- 1.1 At its meeting held on 22 March 2016, this committee recommended that Full Council approved the termination of employment of the Head of Legal Services and Monitoring Officer by reason of redundancy in light of the implementation of the Shared Legal Service.
- 1.2 Full Council accepted this recommendation at its meeting held on 14 April. One outcome of that decision is that the Council now needs to designate a new Monitoring Officer.
- 1.3 The Local Government and Housing Act 1989 (as amended by the Local Government Act 2000) sets out the requirement for the Council to have a Monitoring Officer. The decision to designate a Monitoring Officer is one for the Council to take.

### **2. Current Position**

- 2.1 The current Monitoring Officer, Mr Pugh, leaves the Council on 31 July 2016. It is proposed that the new designated Monitoring Officer will be Tom Lewis, the new Head of the (Shared) Legal Practice. Mr Lewis joins the Council on 22 August 2016 as the Head of Legal Practice.
- 2.2 Interim arrangements will be necessary to cover the period from 1 August 2016 to 21 August 2016. It is proposed that Maria Memoli, the Interim Head of Shared Legal Practice, is designated as the Council's Monitoring Officer for that period.

### **3. Recommendation**

3.1 That Full Council approves the designation of Maria Memoli as the Council's Monitoring Officer for the period 1 August to 21 August and that Tom Lewis is designated the Council's Monitoring Officer from 22 August 2016.

### **4. Implications**

- (a) **Financial Implications** - None
- (b) **Staffing Implications** - None
- (c) **Equality and Poverty Implications** - None
- (d) **Environmental Implications** - None
- (e) **Procurement** - None
- (f) **Consultation and communication** - Details of the Monitoring Officer will be placed on the Council's website.
- (g) **Community Safety** - None

### **5. Background papers**

Report to Employment (Senior Officer) Committee on 22 March 2016  
Minutes of Full Council - 14 April 2016

### **6. Inspection of papers**

To inspect the background papers or if you have a query on the report please contact:

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